

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**AGENDA**

**September 3, 2024**

**TO:** Venango Technology Center Joint Committee

**FROM:** Melissa Sharp, Secretary

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1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the August 5, 2024 meeting
5. Treasurer's and Secretary's Report as of 9/3/24
6. Payment of Bills:
  - a) List of bills from 8/6/24 – 9/3/24
7. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 8/30/24
  - b) Enrollment report
  - c) 2023 – 2024 Final Report
8. Executive Session: Personnel Matters
9. Administrator's Report:
  - a) Action:
    - i. Approve amendments to the Oil Region Alliance lease agreement for the LPN program.
    - ii. Recommend approval of the fall Adult Evening School Schedule for 2024-2025 (available at the meeting).
    - iii. Approve Affiliation Agreement with Superior Ambulance Service Training Institute as sponsor for adult Emergency Medical Technician and Emergency Medical Responder programs.
    - iv. Approve Tammy Botts to attend the A/CAPA conference November 6 – 8, 2024 in Hershey at a cost not to exceed \$1,600.00. Funding Perkins.
    - v. Approve Cynthia Cornelius to attend the PAPNA conference October 16 – 18, 2024 in State College at a cost not to exceed \$1,300.00.
    - vi. Approve successful candidate as instructional aide at a salary of \$17,500, Perkins funded.
    - vii. Approve changes to OAC members.
  - b) Report: Director's Report.
10. Old Business:
11. New Business: